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The Fairfield Area School Board met on Monday evening, August 19, 2024 at 7:02 p.m. in the district boardroom for a regular Board Meeting. The following members were in attendance, Mrs. Candace Ferguson-Miller, presiding; Mrs. Erica Bollinger, Mr. Matthew DeGennaro, Mr. James Fisher, Mrs. Jennifer Holz, Mrs. Melissa Kearchner (arrived at 7:08 p.m.), Mr. Tedd Sayers, Mrs. Lisa Sturges and Mr. Jack Liller. Also present were Mr. Thomas Haupt, Superintendent; Mr. Aaron Taylor, Assistant to the Superintendent; Mr. Scott Wilt, Business Manager; Mrs. Nicole Steele-Zepp, Instructional Technology Coordinator; and Attorney Gareth Pahowka, Solicitor.

**Minutes**

A motion was made by Mr. Jack Liller to approve the minutes of the regular Board Meeting of June 24, 2024 and the Board Study Session of August 5, 2024. Motion was seconded by Mr. James Fisher. Motion carried (7-0) with no discussion.

**Presentations/Reports:**

The following individuals are responsible for updating the board on the current operations of their supervised areas. If you would like their full report, please follow this link:

https://www.youtube.com/playlist?list=PLEPDJP9udALGyQSlPPBEbCvcT-62mW2sY

* Superintendent
* Assistant to the Superintendent
* Business Manager
* District Technology Coordinator
* Principal’s Update

**Public Comment** **Agenda Items** – none

**VI.** **Public Comment** – **Agenda Items** - none

**VII. Consent Agenda:**

Background: The following routine operational matters are presented for action by the Board of School Directors. Items that require special attention may be removed from the consent agenda upon request of a Board member.

Mr. Tedd Sayers made a motion to approve the consent agenda, items A through UU minus Guy Sullivan in GG. Items OO, PP, QQ, were removed from the consent agenda. Motion was seconded by Mr. Matthew DeGennaro. Motion carried (9-0).

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**Administrative**

**Actions** A.Approved permission for the Superintendent to approve any requested Saturday-Sunday Pippinfest activities for September 28-29, 2024. .

B. Approved the teacher assignments for elementary, middle school and high school for the 2024-2025 school year, as attached.

C. Approved the following revised job descriptions.

Board Certified Behavior Analyst (BCBA)

Buildings & Grounds Supervisor

Health Room Nurse

Intervention Specialist

District School Nurse

School Counselor

Teacher (K-12)

School Psychologist

Speech & Language Pathologist

**Budget**  D. Approved the updated bus routes / bus stops for the 2024-2025 school year.

E. Approved the bus driver list for the 2024-2025 school year.

Background: Most drivers listed will never drive Fairfield students. They are on the list as substitute drivers that the contractor could pull from another school district to fill in at Fairfield, however, that normally would not occur.

F. Approved the following additional individual(s) as bus / van drivers for the 2024-2025 school year. The contractor is noted.

Tara Seymore - Jacoby Transportation

Georgianna Smith - Krise Transportation

Sherry Christian - Krise Transportation

Robert Jordan - Krise Transportation

JoAnn Demmick - Krise Transportation

Pauline Pearce - Krise Transportation

Wesley Lowe - Krise Transportation

Kenneth Daugherty - Krise Transportation

Gordon Miles - Krise Transportation-Monitor Only

G. Approved expenditures of the General Fund in the amount of $974,637.40; Food Service in the amount of $6,984.50; Student Activities in the amount of $399.42; and the Payroll Fund in the

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amount of $1,405,987.25; for total expenditures of $2,388,008.57 for the period of June 19 through August 14, 2024.

H. Approved the bank reconciliations as presented.

I. Approved FY24 Budget Transfer numbers as presented.

J. Approved permission to spend capital project committed fund balance in the amount of $43,521.72 for new Combi Ovens in the Elementary School Cafeteria.

K. Approved a request from the administration to employ a full-time, Board-Certified Behavior Analyst (BCBA) at the start of the 2024-2025 school year.

L. Approved an agreement with Bermudian Springs School District to purchase Board Certified Behavior Analyst (BCBA) support and services from Fairfield Area School District for the 2024-2025 school year.

M. Approved a request from the administration to employ two additional part-time Elementary Personal Care Assistants (PCA) for the 2024-2025 school year.

N. Approved an agreement with Supplemental Psychologist Services to provide school psychology services to students effective August 23, 2024 through June 30, 2025.

O. Approved the agreement in the matter of #262062-2024-25-01.

P. Approved an agreement with Amergis Healthcare Staffing to provide supplemental healthcare staffing services effective July 18, 2024 for the 2024-2025 school year.

Q. Approved an agreement with Hoffman Academy, to provide student educational services for one student placed by Fairfield Area School District August 22, 2024 through June 4, 2025.

R. Approved an agreement with Specialized Education of Pennsylvania, Inc., with Fairfield Area School District for Regular School Year for the 2024-2025 at High Road School of Southern York.

S. Approved a service agreement with Phoenix Counseling Services, LLC, to provide a mental health counselor for individual therapy 10 hours per week for the 2024-2025 school year.

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T. Approved an education service contract with Diakon Youth Services / Center Point Day Treatment for special education services for the 2024-2025 school year.

U. Approved an Information Technology Consultant Agreement with Creekside Technologies, LLC for professional information technology support effective August 16, 2024 through the last day of the 2024-2025 school year.

V. Approved the Athletic Coaches’ Salary Matrix effective at the start of the 2024-2025 school year.

W. Approved the revised Athletic Worker Compensation Chart for the 2024-2025 school year.

**Personnel** X. Accepted a resignation from Sierra Coakley, MS/HS Music – Band Teacher, effective August 15, 2024.

Y. Accepted a resignation from Charles Engel, HS Science Teacher and HS Ass’t Varsity Softball Coach, effective August 15, 2024.

Z. Accepted a resignation from Jason Thurston, MS Social Studies Teacher, effective August 15, 2024.

AA. Accepted a resignation from Holly McElwee, Food Services Supervisor, effective July 16, 2024.

BB. Accepted a resignation from Kelley Estes, Elem Building Secretary, effective August 2, 2024.

CC. Accepted a resignation from Alyssa Farace, Elem Personal Care Assistant, effective July 19, 2024.

DD. Accepted a resignation from Jackie Barker, as the HS/MS Cafeteria Head Cook, effective August 9, 2024.

EE. Accepted a resignation from William Mooney, Buildings & Grounds Supervisor and Safety & Security Coordinator, effective August 23, 2024.

FF. Accepted the resignations of the following coaches / advisors effective immediately.

Terry Weikert - HS Head Softball Coach

Megan Horrell - HS Head Volleyball Coach

Abby Krstanovic - HS Ass’t Girls’ Basketball Coach

Angie Wallace - MS Head Track Coach

Megan Kovalevich - HS Class of 2027 Advisor

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Megan Kovalevich - HS Class of 2026 Advisor

Steven Kovalevich - HS Class or 2026 Advisor

Jeffrey Hickok - HS Head Wrestling Coach

GG. Approved the following individuals as coaches for the 2024-2025 school year.

Kaylee King

HS Cheerleading Coach Fall / Winter $2,506

John Horrell

HS Head Volleyball Coach $3,052

Tyler Grace

HS Ass’t Girls’ Basketball Coach $2,779

Daniel Goetz

HS Head Softball Coach $3,052

HH. Approved supplemental contracts for the following individuals as advisors with pay per the Collective Bargaining Agreement for the 2024-2025 school year.

Tara Phillips

HS Class of 2026 Class Advisor $2,893

Justine Gibbon / Alison Hess

Elem PTO Liaison $2,074 / Split

Kayla Martin

Cyber Program Coordinator $2,620

Susan Donaldson

HS FCCLA Advisor $2,347

Tara Phillips

HS Foreign Language Club Advisor $2,074

Ute Cline

HS Foreign Language Club Advisor $2,074

Rebecca Abell

HS Musical Backstage Manager $2,151

Jason Cebulski

MS/HS Music Concerts / Festivals & Band Director $2,970

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II. Approved the employment of Jason A. Cebulski, as the full-time MS/HS Music - Band Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 1 / $56,952.

JJ. Approved the employment of Zachary W. Woodward, as the full-time HS Health & Physical Education Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 5 / $60,785.

KK. Approved the employment of Alex B. Weigle as the full-time Board-Certified Behavior Analyst (BCBA) effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Masters - Step 7 / $66,029.

LL. Approved the conditional employment of Kristyn D. Cales as the full-time HS Earth & Space Science Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Masters - Step 4 / $62,218.

MM. Approved the conditional employment of Joel Garza as the full-time MS Social Studies Teacher effective August 16, 2024 with salary and benefits per the Collective Bargaining Agreement pending all certification and paperwork is complete. Bachelors - Step 1 / $56,952.

NN. Approved the employment of Dalton Sponaugle as a full-time Food Services Supervisor, effective August 1, 2024 with an annual prorated salary of $58,000.

RR. Approved the employment of Adrienne Harman as a part-time HS/MS Food Services Aide at $14.54 per hour, effective August 19, 2024.

SS. Approved the employment of Joe M. Herman as the full-time Buildings & Grounds Supervisor with an annual prorated salary of $72,000 and benefits per the Act 93 Agreement effective September 12, 2024.

TT. Approved the appointment of Deborah Kane as the Safety & Security Coordinator effective August 25, 2024 for the 2024-2025 school year.

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UU. Approved the addition of Alyssa Farace to the Support Staff Substitute List beginning the 2024-2025 school year.

**The following items were removed from the agenda:**

GG. Guy Sullivan

HS Ass’t Football Coach $2,779

OO. The employment of Jessica Adams as a part-time elementary personal care assistant (PCA) at $15.07 per hour, effective August 19, 2024.

PP. The employment of Juliette Wilson as a part-time elementary personal care assistant (PCA) at $15.07 per hour, effective August 19, 2024.

QQ. The employment of Bailey Long as a part-time HS/MS Library – Building Aide at $14.54 per hour, effective August 19, 2024

**VIII. Other Action Items:**

Mrs. Jennifer Holz made a motion to approve item A from the other action items. The motion was seconded by Mr. Tedd Sayres. Motion carried (8-0), with Mr. Liller abstaining.

A. Approve the employment of Michelle Liller as a full-time elementary building secretary, effective August 16, 2024 with an annual prorated salary of $40,062.

**IX. Other Discussion Items:** (No action to be taken)

A. Reassignments / Transfers –

* Ernest Hockenberry from Second Shift Lead-Custodian to Maintenance effective July 22, 2024. No change in pay.
* Dawn Shuhgart from HS/MS Cafeteria Head Cashier to Elementary Classroom Aide K-4 effective August 19, 2024. No change in pay.
* Noah Schaeffer Elementary Spanish to include an additional assignment of MS Spanish.
* Christina Smith from Elementary Cafeteria Cook to HS/MS Cafeteria Cook. No change in pay.

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**X. Public Comment** – (3 min. each / 30 min. max)

Ms. Suzi Miner presented to the board the possibility of selling small games of chances at the Fairfield Youth Football games as a fundraiser for the group.

Ms. Janet Jones addressed the board concerning the parking fee charged to the senior class members.

**XI. Adjournment**

All were in favor following a motion by Mr. Tedd Sayers and a second by Mr. Matthew DeGennaro to adjourn the meeting at 7:32 p.m.

**Informational items:**

A. Next Board Meeting dates:

The Board will meet for a Study Session on September 9, 2024 at 6:00 p.m. in the District Board Room.

Respectfully Submitted:

Mrs. Candace Ferguson-Miller Mr. Scott Wilt

Board President Board Recording Secretary

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